

TOWN OF FLORENCE

ACTION MINUTES

ACTION MINUTES OF THE TOWN OF FLORENCE COUNCIL MEETING HELD ON MONDAY, MARCH 7, 2022, AT 6:00 P.M.

SPECIAL NOTICE REGARDING PUBLIC MEETINGS

Due to the risks to public health caused by the possible spread of the COVID-19 virus at public gatherings, the Town of Florence has determined that public meetings will be held through technological means during the months of January and February 2022. Meetings will be open to the public either in person or through technological means. In reliance on, and in compliance with, the March 13, 2020 Opinion issued by Attorney General Mark Brnovich, and in conjunction with the Emergency Proclamation signed by Mayor Tara Walter, on March 18, 2020. The Town of Florence provides this special advance notice of the technological means through which public meetings may be accessed. While this special notice is in effect, public comment at meetings will only be accepted through written submissions, which may or may not be read aloud during meetings.

Members of the public may submit written comments relating to this meeting to Town Clerk Lisa Garcia by emailing lisa.garcia@florenceaz.gov at any time until one hour prior to the posted start time for the meeting. Please be sure to include your name and address for the record as well as the meeting date (and Agenda Item #, if applicable) in the subject of your email.

The agenda for this meeting is as follows:

1. CALL TO ORDER

Mayor Walter called the meeting to order at 6:02 p.m.

2. ROLL CALL:

Present: Tara Walter, Michelle Cordes, John Anderson, Judy Hughes, Arthur Neal, Johnie Mendoza

Absent: Kristen Rodriguez

3. MOMENT OF SILENCE

4. PLEDGE OF ALLEGIANCE

5. CALL TO THE PUBLIC

Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any

matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

6. PRESENTATION

- a. Recognition of the 36th Annual Historic Home Tour Committee. (Alison Feliz)
- b. Presentation of the conceptual drawings of the Pierce Fire Apparatus approved by Council on January 3, 2022. (James Walter)

7. CONSENT: All items on the consent agenda will be handled by a single vote as part of the consent agenda unless a Councilmember or a member of the public objects at the time the agenda item is called.

- a. Adoption of Resolution No. 1818-22: A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING THE FLORENCE TOWN COUNCIL RULES OF PROCEDURE, EFFECTIVE APRIL 7, 2022. (John Anderson)
- b. Adoption of Resolution No. 1816-22: A RESOLUTION OF THE TOWN OF FLORENCE, ARIZONA, MAYOR AND COMMON COUNCIL, DESIGNATING THE CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2022 EXPENDITURE LIMITATION REPORT TO THE ARIZONA AUDITOR GENERAL. (Becki Jimenez)
- c. Adoption of Resolution No. 1817-22: A RESOLUTION OF THE TOWN OF FLORENCE, ARIZONA, MAYOR AND COMMON COUNCIL, DESIGNATING THE CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2023 EXPENDITURE LIMITATION REPORT TO THE ARIZONA AUDITOR GENERAL. (Becki Jimenez)
- d. Adoption of the Major General Plan Amendment Calendar for 2022. (Keith Eaton)
- e. Approve the Contract with Willdan Financial Services to provide the 2022 Utility Rate Study. (Becki Jimenez)
- f. Approval of the 90th Annual Junior Parada Rodeo Request for Proposal (RFP) for an event producer to manage the Junior Parada Rodeo. (Alison Feliz)
- g. Accept the register of demands ending February 28, 2022, in the amount of \$3,721,333.22. (Becki Jimenez)
- h. Receive and file the following board and commission minutes:
 - 1. January 20 and February 3, 2022 Planning and Zoning Commission Meeting minutes.

On motion of Vice-Mayor Cordes, seconded by Councilmember Anderson, and carried (6-0) to approve the Consent Agenda, as written.

8. NEW BUSINESS

- a. RESOLUTION NO. 1815-22: Discussion/Approval/Disapproval of A RESOLUTION OF THE TOWN OF FLORENCE, ARIZONA PROPOSING A PERMANENT ADJUSTMENT TO THE 1979-80 BASE EXPENDITURE LIMITATION OF THE TOWN OF FLORENCE; AND DIRECTING THE TOWN MANAGER, TOWN FINANCE DIRECTOR, TOWN CLERK, TOWN LEGAL SERVICES DIRECTOR, OR THEIR DULY AUTHORIZED OFFICERS AND AGENTS TO TAKE ALL STEPS NECESSARY TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION. (Lisa Garcia/Becki Jimenez)

On motion of Vice-Mayor Cordes, seconded by Councilmember Mendoza, and carried (6-0) to adopt Resolution No. 1815-22.

- b. Discussion on the Town of 2020-2022 Florence Special Event In-Kind Sponsorships. (Alison Feliz)
- c. Discussion/Approval/Disapproval the Contract with Fester & Chapman as the Town independent auditors for FY22 through FY25. (Becki Jimenez)

On motion of Vice-Mayor Cordes, seconded by Councilmember Hughes, and carried (6-0) to approve the contract with Fester & Chapman as the Town independent auditors for FY 22 through FY25.

9. LEGISLATIVE REPORT

10. MANAGER'S REPORT

11. DEPARTMENT REPORTS

- a. Community Development
- b. Community Services
- c. Courts
- d. Finance
- e. Fire
- f. Police
- g. Public Works

12. CALL TO THE PUBLIC

13. CALL TO THE COUNCIL – CURRENT EVENTS ONLY

14. MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 1

- a. **CALL TO ORDER**

Chairman Walter called the meeting to order at 6:50 p.m.

- b. **ROLL CALL:**

Present: Tara Walter, Michelle Cordes, John Anderson, Judy Hughes, Arthur Neal, Johnie Mendoza

Absent: Kristen Rodriguez

15. ADJOURNMENT TO A JOINT EXECUTIVE SESSION WITH MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 1, AND THE MAYOR AND COUNCIL OF THE TOWN OF FLORENCE.

For the purposes of discussions or consultations with designated representatives of the public body and/or legal counsel pursuant to A.R.S. Sections 38-431.03 (A)(3), (A)(4) and (A)(7) to consider its position and instruct its representatives and/or attorneys regarding:

- a. CV2019-012347; WHM Merrill Ranch Investments, LLC, a Delaware limited liability company; Merrill Ranch Owner's Agent, LLC, an Arizona limited liability company; Roadrunner Resorts, LLC, an Arizona limited liability company, CMR/Casa Grande, LLC, an Arizona limited liability company, Plaintiffs, vs. Merrill Ranch Community Facilities District No. 1, Defendant.

On motion of Councilmember Hughes, seconded by Vice-Mayor Cordes, and carried (6-0) to adjourn to Executive Session.

16. ADJOURNMENT FROM MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 1 EXECUTIVE SESSION.

On motion of Vice-Chairman Cordes, seconded by Boardmember Hughes, and carried (6-0) to adjourn from the Merrill Ranch Community Facilities District No. 1 Executive Session.

17. ADJOURN TO EXECUTIVE SESSION

For the purposes of discussions or consultations with designated representatives of the public body and/or legal counsel pursuant to A.R.S. Sections 38-431.03 (A)(3), (A)(4), and (A)(7) to consider its position and instruct its representatives and/or attorneys regarding:

- a. Possible discussions with government agencies and private entities involving the purchase, sale or lease of real property and other property related to the Town of Florence's water and wastewater systems, including upgrades, expansions, contracts.
- b. For the purposes of discussions or consultations with designated representatives of the public body and/or legal counsel pursuant to A.R.S. Sections 38-431.03 (A)(1) to discuss the Interim Responsibilities of the Deputy Town Manager/Town Clerk and provide direction on responsibilities.

On motion of Vice-Mayor Cordes, seconded by Councilmember Hughes and carried (6-0) to adjourn to Executive Session.

18. ADJOURN FROM EXECUTIVE SESSION

On motion of Councilmember Anderson, seconded by Councilmember Mendoza, and carried (6-0) to adjourn from Executive Session.

19. ADJOURNMENT

On motion of Councilmember Anderson, seconded by Councilmember Mendoza, and carried (6-0) to adjourn the meeting at 8:34 p.m.

POSTED ON MARCH 8, 2022, BY LISA GARCIA, TOWN CLERK, AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA, AND AT WWW.FLORENCEAZ.GOV.